

What?

Coronaviruses are a large family of viruses which may cause illness in animals or humans. In humans, several coronaviruses are known to cause respiratory infections ranging from the common cold to more severe diseases such as Middle East Respiratory Syndrome (MERS) and Severe Acute Respiratory Syndrome (SARS). The most recently discovered coronavirus causes coronavirus disease COVID-19.

The most common symptoms of COVID-19 are fever, tiredness, and dry cough. Some patients may have aches and pains, nasal congestion, runny nose, sore throat or diarrhea. These symptoms are usually mild and begin gradually (World Health Organization).

- Fever
- Chills
- Cough
- shortness of breath, breathing difficulties
- Decrease or loss of sense of taste or smell
- Extreme Tiredness
- Muscle Aches/ Joint Pain

How is COVID-19 spread?

People can catch COVID-19 from others who have the virus. The disease can spread from person to person through small droplets from the nose or mouth which are spread when a person with COVID-19 coughs or exhales. These droplets land on objects and surfaces around the person. Other people then catch COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. People can also catch COVID-19 if they breathe in droplets from a person with COVID-19 who coughs out or exhales droplets. This is why it is important to stay more than 2 meters (6 feet) away from a person who is sick.

Below are some steps to help prevent the spread of COVID-19:

Handwashing: One of the best ways to prevent the spread of infection is to practice proper hand washing techniques. For proper handwashing techniques you can [click here](#) to access a step by step video from Public Health.

Hand Sanitizer: A 70-90% alcohol-based hand rub can be added to your hand hygiene routine: Apply the sanitizer to your hands. Continue to rub your hands together until the alcohol has been rubbed in. It should take about 20 seconds until hands feel dry. This should only be used when your hands are not visibly soiled.

Gowns: Disposable Level One gowns are to be worn when assisting people who are suspected or confirmed of having Covid-19.

Gloves: All staff must wear gloves when providing personal care to any supported person. Before entering, the room staff will put gloves on. Always remember to perform proper hand hygiene and completely dry hands before using gloves.

Social Distancing: Everyone should maintain at least 2 metres (6 feet) distance between yourself and anyone else.

Cleaning and Disinfecting: It is particularly important to clean and disinfect commonly used areas. When using a disinfectant follow the manufacturer instructions and reference the SDS sheet.

Information and Signage: It is important that all people working in the location are aware that there is a case of COVID-19. A sign will be posted outside of the area where the person is self-isolating.

Masks: Staff will wear a medical mask, which is provided by C.L.D.N. for the duration of their shift. These masks will be changed every 4 hours or sooner if damp, dirty, or contaminated.

N95 Respirators: A properly fit tested N95 respirator will be worn when providing care within 2 meters/ 6 feet of a person who is suspected or confirmed to have COVID 19 and then changed immediately following providing direct care.

Eye Protection: All staff will wear eye protection, which is provided by C.L.D.N for the duration of their shift.

Eye Protection:

Eye protection needs to be:

1. *Intended for protection of mucous membranes involving the eyes; and,*
2. *A barrier to provide that protection.*

Eye protection should have some means of shielding the sides of the eyes/face by the way they wrap around so that droplets are less likely to land on the eyes.

Prescription glasses and sunglasses alone are not considered adequate eye protection.

When providing direct care within 2 meters / 6 feet of a person who is suspected or confirmed to have COVID 19 staff will wear a face shield, face shields will immediately be disinfected following providing direct care.

Eye protection will be disinfected by each employee at the beginning and end of their shift as well as anytime it becomes damp, dirty, or contaminated, and directly following providing direct care to anyone who is suspected or confirmed to have COVID 19.

Eye protection will be disinfected using a disinfectant spray cleaner, a bleach/ water mixture, or a disinfectant wipe. Thoroughly cleaning the safety glasses and or face shield and the mechanism used to attach the shield to your head and or face. Each program location will work together to ensure there is a plan in place to store each employee's eye protection, ensuring the eye protection is protected from being broken or being used by anyone other the employee it was assigned to.

Eye protection can be removed only when

- Eating and Drinking
- Staff are alone in an office
- Driving (but must be put on immediately when the vehicle is in park)
- Staff are alone outside

C.L.D.N has provided each staff with their own face shield, and pair of safety glasses which can be labelled to easily identify who the eye protection belongs to. Each program location also has some extra face shields for staff who pick up a shift at the location or an essential visitor who may arrive on location without eye protection to wear.

Each float staff and program manager will have a eye protection (Face shield & safety glasses) that they will carry with them. This eye protection will be disinfected when entering a program location, anytime it becomes damp, dirty, or contaminated, and prior to leaving a program location.

All staff will don a **face shield** when providing personal care.

Donning and Doffing PPE: Review training on Surge learning and the [Donning](#) and [Doffing](#) Posters

Who?

Anyone can be affected by COVID-19 although older people, and those with underlying medical problems like high blood pressure, heart problems or diabetes, are more likely to develop serious illness. People with fever, cough and difficulty breathing should seek medical attention.

Reporting

- Always report all cases of COVID-19 or suspected COVID-19 to the COVID 19 Command Post email (Covid19CommandPost@cldn.ca) and your manager immediately.
- If you are not sure or have questions contact your Manager, Human Resources and/or a Joint Health and Safety Committee member.