

Hello Everyone

This memo is about Grocery Shopping. There has been quite a flurry of problem-solving emails but just keeping track of them all is becoming a distraction.

We want to proceed as follows:

The basic plan of attack will be the Click and Collect system at PC locations: Vos in Port Perry, Zehrs in Uxbridge, Loblaws in Lindsay. Please don't worry about sourcing other vendors for bargain shopping purposes. Each option is likely to present new issues concerning payment and the like, and none of us have the time.

Amanda has already sent you the details on how to place an order. **Orders can be placed at any time, but you will not be able to pick up your order for as many as six days.**

If you have not already placed an order you should do so immediately, and tomorrow at the latest. Managers and Directors have been out shopping for various program sites, but they don't want to do it again simply because orders have not been placed.

The quantity limits on certain items (paper products and also, milk, eggs, bread) present a second difficulty. We had hoped that we could simply go around that problem by placing orders on consecutive days but that will not work. It seems that we will not be able to place a second order until your first has already been picked up.

We're working on a system whereby one order would be placed by the Admin Office with a company like Sysco. We're thinking we'd have it delivered to PPCS. That site would become our Click and Collect location. You'd pop your trunk and a designated person would bring out your order.

But we're still waiting for call backs from possible vendors. For the moment, we're trying to pick up an armload of staples on our way into the office each morning. **If you run out of something, call Nadine or, next week, when she's back, Heather at PPCS.**

Some people have expressed concern about not being able to use their full monthly allotment of grocery money before month end, or they're worried about running short of funds. Please don't be concerned. **We expect you to shop responsibly, and that's all we expect. Let us know what you need and we'll top up your card accordingly.**

Meals Out Budget: Consider it to be grocery money, if you need it.

A number of **supported people have been in the habit of making regular chip and pop purchases** with their own money. They can no longer do this the way they're used to doing it, and our normal tracking methods are too complicated. **Add their orders to your grocery orders and tell them that for now it's a freebie.**

Hand Sanitizers: Please note that the proper use for hand sanitizers is to have them at the front door, as an immediate way of getting rid of germs you may have come in contact with outside. Once in the home, washing your hands in the normal way, with soap and water, is better than using hand sanitizer. **We have a central supply of large 1 L bottles (with more on order), so we don't think this is an area of immediate concern.**

Take care everyone and we'll email you again in the next day or two as this one little problem is finally solved.

Glenn Taylor | CEO

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