

CLDN's guidelines for Community Support Services

Scheduling of Community Supports Participation:

- Participation will be pre-scheduled by or with the Team Leader and/or Manager of the program location
- The date, or consecutive dates, the person will attend need to be agreed upon, as well as specific arrival and departure times
- Because of the need to social distance, the number of people served at any one time must be conducive to accommodate the space available.
- Helping people to social distance will be our foremost consideration in deciding where to set up activity stations, whether certain people should attend on the same day, when or if certain people should access the community, etc.
- During this scheduling process, a detailed conversation will occur about the family's comfort level with the participant accessing the community and whether the family agrees to their family member being transported in an agency vehicle with another supported person.
- The Facilitation of Community Supports/Respite document will be used prior to every respite visit and once monthly for Community Supports
- The enhanced screening sheet for community supports will be used in community support programs which does not replace the daily screening sheet but is used for when a person and staff leave a building and then return.

Screening:

- All participants will participate in a telephone pre-screening at the time of scheduling.
- A specific entrance will be designated to complete the screening prior to entering the program. Participants will be made aware of this entrance during the telephone pre-screening phone call
- All participants will be screened upon arrival, upon exit and each time they re-enter the program on days that they visit the program location.
- If a participant does not pass the screening upon arrival, they will not be able to enter and will need to return home

While at the Community Supports Program:

- Signage on safe physical distancing will be displayed on the floors and walls at the program
- All participants will perform hand hygiene when arriving
- All participants will be educated about, and try their best to adhere to, respiratory etiquette
- All participants will bring a face covering. A mask will be offered to each participant if they don't have their own. Acceptance is not mandatory.
- As much as possible, and as much as they are able, participants will maintain a minimum of 2 meters (6 feet) social distance from other participants and staff
- All staff will wear a medical mask at all times and they will don full PPE in order to perform personal care if such is necessary
- All CLDN employees will follow all protocols put in place to keep everyone safe
- Programs that use a room/space that is shared by more than one cohort must ensure the room/space is cleaned before and after using the space. A cleaning log must be posted and used to track the cleaning.

Lunches and snack items:

- All lunch and snack items will be brought to the program in a separate lunch pail or container
- All required items such as utensils will also come with the person in their lunch as needed
- All lunch containers and food items will be sent back home with the participant

CLDN will:

- Offer community support activities while protecting people supported and all employees
- Sanitize / Disinfect program areas and vehicles as per protocols
- Provide a schedule of events for the participant to ensure people are engaged
- Ensure that proper and safe physical distancing occurs during meal times
- A maximum of two supported persons who will tolerate wearing a mask, and whose families have been consulted and agree, along with one staff (the driver) can go in a vehicle at a time.
- Staff will follow all PPE protocols while supporting people