

CLDN's PPE Protocol for Respite

Community Living Durham North is taking the health and safety of the people we support, staff and families, very seriously. Every effort is being made to keep everyone as healthy and safe as possible.

We all need to be prepared and must know what to do in event that someone we support has a suspected or confirmed case of COVID-19 / Coronavirus.

While completing the "COVID 19 Support Person Screening Form Respite" during drop off staff must wear the following PPE:

Donning PPE:

- Perform hand hygiene
- Don a medical mask.
- Don a Face Shield
- Don gloves

Doffing PPE:

- Doff gloves and dispose in designated garbage can located by screening station, using the foot pedal to open and close the lid.
- Perform proper hand hygiene
- Doff face shield and place it in the tote provided
- Disinfect the face shield with a bleach and water mixture
- Perform proper hand hygiene
- Doff medical mask and dispose in the designated garbage can located by the screening station, using the foot pedal to open and close the lid.
- Perform proper hand hygiene

While supporting a person in the Respite program or while out in the community a staff must wear the following PPE and follow the below protocols:

- Staff will wear a Medical mask, which is provided by C.L.D.N. at all times. These masks will be changed every 4 hours or sooner if damp, dirty, or contaminated.
- All staff will wear a face shield, which is provided by C.L.D.N. for the duration of their shift. Face shields will be disinfected by each employee at the end of their shift as well as anytime it becomes damp, dirty, or contaminated.
Face shields will be disinfected using a disinfectant spray cleaner, a bleach/ water mixture, or a disinfectant wipe. Thoroughly cleaning the entire shield and the mechanism used to attach the shield to your head and or face. After disinfecting, the face shield staff will disinfect the inside and outside of the tote that the dirty or contaminated face shield was transported in using a disinfectant spray cleaner, a bleach/ water mixture, or a disinfectant wipe.

Each program location has been provided with two totes, one to keep face shields in that have been disinfected and one to keep those in that have been used and require disinfecting. C.L.D.N has provided each staff with their own face shield, which can be labelled to easily identify who the face shield belongs to. All Face shields will be kept on site and stored in the tote labelled cleaned / disinfected Face Shields after they have been disinfected. Each program location also has some extra face shields for staff who pick up a shift at the location or an essential visitor who may arrive on location without a face shield to wear.

Each float staff and program manager will have a face shield that they will carry with them. These shields will be disinfected when entering a program location, anytime it becomes damp, dirty, or contaminated, and prior to leaving a program location

Donning PPE:

- Perform hand hygiene
- Don a medical mask
- Don a face shield

Doffing PPE:

- Perform proper hand hygiene
- Doff face shield and place it in the tote provided
- Disinfect the face shield with a bleach and water mixture
- Perform proper hand hygiene
- Doff medical mask and dispose in the designated garbage can located by the screening station, using the foot pedal to open and close the lid.
- Perform proper hand hygiene

**Transportation: Staff will adhere to the agency Transportation Protocol in response to COVID 19
(See Agency Protocol)**

While assisting a person with personal care at the Respite Program the staff must wear the following PPE:

Donning PPE:

- Perform hand hygiene
- Don a level 1 gown:
- Don a medical mask
- Don a face shield
- Don gloves. Ensure that the gown is tucked into the wrist of the glove.

Doffing PPE:

- Doff gloves and dispose in garbage located directly outside of the washroom, using the foot pedal to open and close the lid.
- Perform proper hand hygiene
- Doff face shield and place it in the tote provided
- Disinfect the face shield with a bleach and water mixture
- Perform proper hand hygiene
- Perform proper hand hygiene

- Doff disposable gown and dispose in garbage located directly outside of the washroom, using the foot pedal to open and close the lid
- Perform proper hand hygiene
- Doff medical mask and dispose in garbage located directly outside of the washroom area, using the foot pedal to open and close the lid.
- Perform proper hand hygiene
- Don new medical mask
- Don face shield
- Perform hand hygiene

Disinfecting:

- Use a disinfectant cleaner or Bleach/Water mixture following the manufacture instructions and reference the SDS sheet.
- Clean commonly touched surfaces in the washroom (light switches, door knobs, sinks, toilets) according to schedule outlined in D-3 Monthly program task checklist.
- Disinfectant wipes are located at all PPE stations and will be used to wipe surfaces when staff observe surfaces to become contaminated.

Supporting someone who begins displaying symptoms of COVID 19 while in attendance at the program:

The person displaying symptoms must self-isolate immediately. The designated self-isolation room at the Respite program is an unoccupied bedroom.

Donning PPE:

- Perform hand hygiene
- Don on a level 1 gown:
- Don a medical mask.
- Don a face shields
- Don gloves. Ensure that the gown is tucked into the wrist of the glove.

Doffing PPE:

- Doff gloves and dispose in garbage located directly outside of the washroom, using the foot pedal to open and close the lid.
- Perform proper hand hygiene
- Doff face shield and placed in the tote provided
- Doff disposable gown and dispose in garbage located directly outside of the washroom, using the foot pedal to open and close the lid.
- Perform proper hand hygiene
- Doff medical mask and dispose in garbage located directly outside of the washroom area, using the foot pedal to open and close the lid.
- Perform proper hand hygiene
- Don new medical mask
- Disinfect the face shield and tote with bleach and water mixture, dry and don face shield
- Perform hand hygiene
- Don new PPE (Reference the documents protocols for people who are not able to self-isolate and protocols for COVID-19 bedroom isolation)

Disinfecting:

- Use a disinfectant cleaner or Bleach/Water mixture following the manufacture instructions and reference the SDS sheet.

- Clean commonly touched surfaces (furniture, light switches, door knobs) according to schedule outlined in D-3 Monthly program task checklist.
- Disinfectant wipes are located at all PPE stations and will be used to wipe surfaces when staff observe surfaces to become contaminated.
- Staff will disinfect all shared washrooms after every use. All other washrooms will be disinfected four (4) times daily as per the enhanced cleaning checklist.

The supported person in isolation:

- Will be offered a mask to wear (if they can tolerate it)