



Program Director – Community Living Durham North

Community Living Durham North (CLDN) is searching for a Program Director.

Community Living Durham North (CLDN) was established over 50 years ago by a group of parents of intellectually disabled youth to provide support with a focus on living in the community. Since then, the agency has grown offering a wide variety of programs including residential supports, independent living supports, respite support, and community access programs.

The purpose of our organization today is to support people who have an intellectual disability to live, work and enjoy life in the community within which they live. We believe that people who have disabilities must be empowered to:

- Live as independently as possible, supported to the extent that is necessary to meet individual needs
- Make real choices, however those choices are expressed
- Enjoy real friendships and other naturally supportive relationships
- Experience the security of unquestioned inclusion in their community

Our vision is that all persons live in a state of dignity, share in all elements of living in the community and have the opportunity to participate effectively.

CLDN is a not-for-profit corporation that serves the three townships at the north end of Durham Region – Brock, Scugog and Uxbridge. The 2 largest communities are Port Perry and Uxbridge. Both communities have busy shopping and dining businesses that cater to both the local residents and visitors. The three townships share a rich history, active community engagement and access to various outdoor activities.

The Program Director is specifically responsible for Residential Supports, Community Outreach and Public Awareness and for the management and leadership of those services – Respite, Community Supports, Housing and Homelessness, and Group Living.

The Program Director responsibilities include:

- Creates and maintains an educated, trained team capable of providing effective programs and specialized services to people
- Devises policies and procedures for programs that maximize the opportunities people have to learn, grow and become integrated into the community
- Thinks strategically and creates teams capable of meeting challenges
- Develops appropriate strategies for external communications that enhance the reputation and profile of CLDN
- Helps devise strategies for monitoring and assessing trends which may significantly impact the agency and ensures the CLDN remains responsive to both current and future service requests
- Serves as a member of the senior management team that determines a vision and strategic direction for CLDN
- Assesses and adapts emerging best practices/sector trends to the best advantage of CLDN
- Anticipates financial needs and proposes actions to secure necessary funding for new and existing services and/or people
- Develops a network of sectoral and community contacts, through membership on various committees and taskforces, enabling CLDN to influence and respond to emerging service models and/or changes in the scope of practice
- Leads the implementation of Person Centered planning and/or the Personal Outcomes model and ensures that service provision adapts to meet the needs of individual people
- Leads a team of managers that display the ability to influence and inspire staff

Qualifications and Experience:

- A College Diploma in Human Services Related field or a University Degree
- 5 years of experience in a management role
- 1-3 years of experience working in the Developmental Services field
- Further experience, preferably, in Public Relations and in working with families in a counselling or case management capacity
- Exceptional written and verbal communication, interpersonal, and organizational skills
- Proficiency in Microsoft Office applications
- Valid drivers' license and access to a personal vehicle

How to Apply:

If you have the qualifications and are interested in applying for this position, please forward a copy of your resumé and cover letter in confidence to Leeanna Cliff, HR Director at leeanna@cldn.ca. Candidates will be chosen for interviews based on submitted materials. Only selected candidates will be invited for an interview, and we appreciate all interested applicants.

Community Living Durham North acknowledges that this organization lies under the Williams Treaties and the traditional territory of the Mississaugas, a branch of the greater Anishinaabeg Nation, including Algonquin, Ojibway, Odawa and Pottawatomi. We recognize that land acknowledgments are not enough. We need to pursue truth, reconciliation, decolonization and allyship in an ongoing effort to make right with all our relations.

Job Types: Full-time, Permanent

Pay: From \$103,272.00 per year

Benefits:

- Company pension
- Dental care
- Disability insurance
- Employee assistance program
- Extended health care
- Flexible schedule
- Life insurance
- On-site parking
- Paid time off
- Vision care

Schedule:

- Monday to Friday
- Weekends as needed

Work Location: Hybrid remote in Port Perry, ON

Application deadline: 2025-07-07

Expected start date: 2025-10-27